Distance Education Advisory Group Meeting Agenda/Summary

September 1, 2021 Topics

Welcome Back!

Updates
- Submitting [Regular Effective Contact](#) to Academic Senate for Fall meeting
- Online Degree Pathways: Added Sociology and Communication Studies
- Hyflex Rooms Update
- Accreditation

Agreed
- Canvas Template – Add [Science Tutoring Centers](#) to Tutoring Resource page

DE Spring 2021 Surveys
- [Student Survey Responses](#)
    - Discussion regarding use of Discord and Pronto – Suggest Pronto for class study groups and Discord when groups involve others outside of the class enrollment.
        - Discord is outside of Canvas and the college supported systems. It is user friendly and easily allows for students to form their own groups with others outside of classroom enrollments.
        - Pronto allows for students to be placed in groups by faculty using Canvas Groups or student formed groups with enrollees from the course.

    - The Library offers a wonderful resource for [Virtual Group Study Spaces](#).
- [Faculty Survey Responses](#)

DE Modalities
- Beginning SPI/SP22 Remote Live can no longer be offered. Going back to the Distance Education Modalities
- We expect coding agreement with SCC by end of week for division Colleague coding (outlined below)
- **Fully Online – synchronous or asynchronous**
    - Previously SAC used online only for asynchronous courses. We will be adding the option of synchronous virtual where the Colleague 2nd line calls out dates/times of synchronous meetings
    - Synchronous Training
        - OTC faculty were not required to complete any synchronous training during the pandemic. This will now be needed.
        - CVC-OEI developed "Live Online Teaching", late spring 2021
            - SAC Adopted summer 2021
            - Self-paced ~ 5 hours or less, flex credit
            - Use of zoom, design of online instructional sessions to support active learning, use of recordings of live instructional sessions that are in compliance with student privacy, accessibility and interaction requirements, developing of course materials that foster inclusion for all students.
                - **Advisory Group Members will be enrolled**
                    - **Review for content appropriateness, requirement need, and time required**
- **Partially Online (Hybrid) – in-person meetings**
- On**line with Proctored Assessment** – designated range of dates/times for in-person proctoring

Items moved to next meeting

DE Addendum
- Review Updates
- Online and Hybrid together – but state rationale
- Accessibility area
- Next Meeting

DE Strategic Plan

DE Faculty Handbook